

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Bushton & Clyffe Pypard Village Hall, Bushton, SN4 7PX  
**Date:** 20 March 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 8.25 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell, Cllr Mary Champion, Cllr Jacqui Lay and Cllr Bob Jones MBE

### **Wiltshire Council Officers**

Kev Fielding – Democratic Services Officer

Jane Vaughan – Community Engagement Manager

### **Town and Parish Clerks/Councillors**

Clyffe Pypard Parish Council – Peter Gantlett

Cricklade Town Council – Mark Clarke & Angela Jensen

Lydiard Millicent Parish Council – Mike Sharp

Lyneham & Bradenstoke Parish Council – Carol Jenkins

Royal Wootton Bassett Town Council – Sue Hughes & Nic Hughes

Tockenham Parish Council – Geoff Cowling

**Total in attendance: 33**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
10	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and to Bushton &amp; Clyffe Pypard Village Hall.</p> <p>The Chairman introduced the councillors and officers present.</p>
11	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mollie Groom – Wiltshire Council, Cllr Chris Hurst – Wiltshire Council, Richard Roberts – Cricklade Youth Network, Sheila Dunn – RWB Memorial Hall, Ray Thomas – Purton Parish Council and Diana Kirby – Tockenham Parish Council.</p>
12	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 23 January 2019 were agreed as a correct record and signed by the Chairman.</b></li> </ul>
13	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
14	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Review of Electoral Divisions in Wiltshire</li> <li>• Children's Centres Consultation on proposals to develop the community model.</li> <li>• Proud to Care Awards - Ellen Blacker, the Royal Wootton Bassett and Cricklade Health and Wellbeing Champion, had been successfully nominated for a Proud to Care Adult Social Care Recognition award. Ellen would be attending the awards presentation event with Councillor Bucknell on 4 April 2019.</li> </ul>

Strengthening our Communities**Local Youth Networks updates**

Royal Wootton Bassett – Sue Hughes

Points made included:

- Reviewing identified needs
- Improving understanding of current provision and opportunities
- Using ideation and shared experience to develop and identify new approaches
- Working with local organisations and stakeholders
- Seeking out funding where appropriate
- Maintaining our position as promoter for key messages and local organisations
- Keeping a watching brief on relevant issues
- Planning for future engagements

Key areas for future work

- Mental Health and wellbeing
- Careers and education
- Community engagement
- Life skills
- Healthy lifestyles
- Targeted groups
- Infrastructure

Cricklade – Angela Jensen

- Richard Roberts now elected Chairman
- That the LYN had now met twice
- That youth leads had now been appointed
- That the young people of Cricklade want a “safe space” where they can meet
- That the Town Council is keen to support the town’s young people

Lyneham – Carol Jenkins

- That the group had met on several occasions
- That discussions were ongoing re a possible youth cafe

It was hoped that Purton could be included at future meetings – an invite would be sent to Purton Parish Council in the first instance.

CMAS – Craig Davy

- The written report contained in the agenda pack was noted.

The Chairman thanked all the representatives for their updates.

### **Highways Schemes 2019-2020**

The Area Board members were asked to agree the Wiltshire Highways planned maintenance for the RWB&C community area during 2019 – 2023.

The highway network formed the Council's largest asset, and it was important that it was maintained in the most cost-effective way that provided value for money. This included the use of asset management and whole life costing approaches to inform long-term investment decisions.

### **Decision**

- **That the RWB&C Area Board welcomed the road surfacing work and repairs carried out in 2018/19 and noted the improvement in the overall condition of Wiltshire's roads in recent years, but acknowledged that further investment was still required.**
- **Approved the highway maintenance scheme list for 2019/20 prepared for the Area Board.**
- **Noted the new provisional five year programme, which would be reviewed annually to ensure best value for money and whole life costing for the highways asset.**

### **Update on RWB and Cricklade Hub and Leisure Facilities refurbishment**

RWB Project

- Wiltshire Council were working on proposals to enhance RWB Library and provide additional community space.
- The project team were working on revised proposals with the architects and quantity surveyor.
- The revised proposals had now been fully costed.

- The team now needed to do some further work with the architect and quantity surveyor to ensure the affordability of the project; a business case would be prepared.

#### Cricklade Leisure Centre Project

- Wiltshire Council were working with the town council and the leisure centre operators, C&DCA, on proposals for the refurbishment and improvement of Cricklade Leisure Centre.
- The refurbishment project would address maintenance issues across the site. In addition, the gym would be extended; a new fitness studio would be created; a new meeting room would also be created; the wet change facilities reconfigured and upgraded.
- The project was currently out to tender, for the appointment of the principle build contractor. It was expected that the appointment would be made in mid-May.
- Work was due to start on site Summer 2019. The works would be phased; this would allow the centre to remain open.

#### **National Armed Forces Day - item deferred from January 2019**

Jane Vaughan – Community Engagement Manager briefly outlined the project which was planned for the weekend 28 – 30 June 2019.

This item was deferred on 23 January 2019 in order to gauge the interest of local veterans and young people groups.

Royal Wootton Bassett Area Board was asked to allocate £1,465.00 funding towards the community activities and transport costs for this event.

A discussion ensued with no real appetite for funding the event.

The Chairman advised that if any local groups had any projects which could feed into the event, then they could apply for Area Board funding.

A question was asked about any current involvement in the tapestry project. The Community Engagement Manager was asked to find out and report back to the local resident outside of the meeting.

#### **Grant Funding**

The RWBC Grants Newsletter was noted.

	<p>Community Area Grants:</p> <p><b>Decision</b>  <b>Royal Wootton Bassett Camera Club awarded £600 for a new projector.</b></p>
16	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police - the written report was noted</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service – a video film was shown</li> <li>• NHS Wiltshire – the written report was noted</li> <li>• Healthwatch Wiltshire – the written report was noted</li> <li>• Purton Parish Council – the written report was noted</li> </ul> <p>The Chairman thanked all partners for their updates.</p>
17	<p><u>Task Group Reports and Decisions</u></p> <p>The Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> <li>• The report of the 27 February 2109 meeting was noted.</li> <li>• Next meeting Wednesday 5 June 2019.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>Broadtown - Issue 4567</b>  <b>The Area Board agreed subject to approval of the specification of the type of SID, the CATG to fund the cost of installation £1,051.</b></li> </ul>
18	<p><u>Wrap Up</u></p> <p>A question was raised about reporting rough sleepers.</p> <p>The following information was circulated to all RWB&amp;C councillors, in case this question arises in their areas.</p> <p><a href="https://www.streetlink.org.uk/">https://www.streetlink.org.uk/</a></p>

If you are concerned about someone you have seen sleeping rough in England or Wales, you can use this website to send an alert to StreetLink. The details you provide are sent to the local authority or outreach service for the area in which you have seen the person, to help them find the individual and connect them to support.

If the situation is an emergency, please don't hesitate – **call 999** for an ambulance or the police.

<https://www.mungos.org/homelessness/are-you-worried-about-someone-sleeping-rough/>

More information from St Mungos.

Drop in Centres in Wiltshire:

**AlabarePlace**, Riverside House, 2 Watt Road, Salisbury - Monday, Friday & Sunday between 11am and 3pm, and on Wednesday between 10am and 1pm.

**OpenDoor**, St. John's Parish Rooms, Devizes - Monday lunch, Wednesday breakfast and Friday evening meal.

**Doorway**, Salvation Army Hall, Foghamshire, Chippenham - Monday 9.30am 12.30pm- Thursday 12.30 3.30pm

**Breakthrough**, Salvation Army Centre, Church Street, Trowbridge, BA14 8AR - Monday and Tuesday between 10 and 1pm.

**Information for Rough Sleepers from Wiltshire Council website:**

The Rough Sleeper Outreach team is provided by Wiltshire Council and other providers. They will attempt to engage with you if you are sleeping rough and will connect you to services and assistance where possible.

The council has a Reconnections Protocol for those who are sleeping rough in Wiltshire and do not have a local connection. In each case, our Assertive Rough Sleeper Outreach Officer, working in conjunction with a Housing Adviser, will make an assessment about whether you are considered to have a local connection. If you do not have a connection to Wiltshire you will be assisted to reconnect to an area where you do. If you do not have specific local connection anywhere, perhaps as a result of your military service, we will approve one for you. Time spent sleeping rough will not count towards establishing a local connection in Wiltshire or any other area.

<http://www.wiltshire.gov.uk/housing-rough-sleeping>

Next meeting Wednesday 8 May at Lyneham Primary School, Preston Lane, Lyneham.